



Canadian Chapter of the EIA

Minutes
Environmental Abatement Council of Ontario
Board of Directors Meeting
July 23, 2020 – Zoom Meeting

CHAIRMAN AND SECRETARY

John Kocjan acted as Chairman and Jason Pelligra as Recording Secretary.

#	Item	Discussion	Action
1	Call to Order	<ul style="list-style-type: none"> John called the meeting to order 	
2	Review and Acceptance of Previous Minutes	<ul style="list-style-type: none"> On a motion by Norine and seconded by Sarah, the minutes of the May 28, 2020 meeting were approved as tabled. Redactions for the website posting were provided by John in advance of the meeting which were agreed to by all. 	
3	Financial Report	<ul style="list-style-type: none"> The first quarter financials were reviewed. A motion was put forth to approve them by Norine and seconded by Ian <i>Carried</i> 	
4	Committee Reports		
4 a)	Executive Committee	<ul style="list-style-type: none"> Met on June 2 and July 22. The 2020 – 2021 budget was reviewed again. There were several items pending until more information is gathered. Several expense line items are pending as vendors, including TCA, will be asked to review their fees. John will discuss with Steve the EIA membership fee. John asked Betty to review the “General” expense account and report back to the Board on any savings. At the next Board meeting the budget will be reviewed again. 	<p>John</p> <p>Betty</p>

		<ul style="list-style-type: none"> • The EACO Pre-Qualified contractor statement is still a pending issue. • For the AGM, items to be included: <ul style="list-style-type: none"> ○ Constitutional review re: full audit vs. Notice To Reader which is the minimum requirement under the Corporate NFP Act. ○ Name change to EACC 	
4 b)	Marketing & Programs Committee	<ul style="list-style-type: none"> • Website has been updated with new Covid-19 resources which requires constant updated info to make it relevant. Directors are asked to send update ideas to Betty • Plus, new Radon tab added thanks to Bruce Decker and Scott Cryer. • The LinkedIn ads were initiated but terminated shortly after as it was quickly apparent that it was not the best way to spend the budget • Golf: Wooden Sticks is currently in stage 2 and they noted: <ul style="list-style-type: none"> ○ No shotgun. Tee times only, 12 minutes apart. ○ No reception, no group meals ○ Box breakfast/lunch can be offered ○ Their patio is large enough to host the AGM • Betty to obtain the cost of golf per golfer and the minimum number of golfers required before deciding if the tournament will continue (plus inquire if use of the cabins will be permitted and if there are 1 or 2 golfers per cart). • Depending on the cost, a Survey Monkey can be sent to members to gage their participation • What is the liability if someone gets sick? EACO is the leader in the infection control industry – it would be bad optics to host an event especially as late September could be the start of the 2nd wave. • Depending on the cost of golf, the AGM could move to online. It was agreed that the committee would meet to discuss how an online AGM would work. 	Betty
4 c)	Membership Committee	<ul style="list-style-type: none"> • Crozier Environmental: They provided all their information and now meet all the requirements • On a motion put forth by Glenn and seconded by Kelly, Crozier Environmental was approved for General Membership <i>Carried</i> • Currently 9 of the 94 members have not paid their membership renewal which was due June 30. Betty 	Betty

		will send a list to the Board to identify who they know and to call them.	
4 d)	Consultants Committee	<ul style="list-style-type: none"> • Martin will follow up with Norine to discuss the issues. 	Martin
4 e)	Contractors Committee	<ul style="list-style-type: none"> • There is nothing to report until Norine meets with Martin. 	
4 f)	Training Committee	<ul style="list-style-type: none"> • Jeff will look at software options for online training. • The new “Emerging and Existing Pathogen Cleaning - Best Practices for Environmental Professional Services” guideline should be the first topic. If it’s actual training, EACO should charge for it. If it’s just information on the guideline, then it should be free. This seminar should be held in September. Jeff to provide the promotion information to Betty. • IAQ Guideline: this was completed yesterday. John to email Rob Robinson to see if he would be interested in delivering a session on it. • DeSub Guideline: once it’s ready it can be offered as a session. Erin from WSP had provided a similar session. 	Jeff John
4 g)	Technical Committees		
4 g) i	Asbestos Committee (Hazardous Materials Worker)	<ul style="list-style-type: none"> • There was nothing new to report at this time 	
4 g) ii	Lead Committee	<ul style="list-style-type: none"> • John emailed Craig Duffield for an update and is awaiting his reply 	
4 g) iii	IAQ Committee	<ul style="list-style-type: none"> • Rob Robinson sent a copy of the final guideline to Betty yesterday and she will send it out to the membership as well as post it on the EACO website 	Betty
4 g) iv	Radon Committee	<ul style="list-style-type: none"> • The new Radon section of the website was launched July 6th 	
4 g) v	DeSub Committee	<ul style="list-style-type: none"> • There was nothing new to report at this time 	
4 g) vi	Preventing Water Damage During Construction Committee	<ul style="list-style-type: none"> • Steve can provide an update at the next meeting 	
4 g) vii	Opioid Remediation Committee	<ul style="list-style-type: none"> • Met on July 8th with low attendance • The committee is currently reviewing other guidelines/documents available globally 	
4 g) viii	Infection Control Committee	<ul style="list-style-type: none"> • There was nothing new to report at this time 	

4 g) ix	DOP Committee	<ul style="list-style-type: none"> • CSA would like to adopt EACO's guideline which needs to be updated. • Bruce Decker has provided recommendations from the CSA Sub Committee for the committee to review at its first meeting next week 	
5	New Business	<ul style="list-style-type: none"> • Moving forward membership plaques (first one is free) must be purchased once the year sticker spaces are full. 	
6	Next Meeting	<ul style="list-style-type: none"> • Next meeting is currently scheduled as the AGM on Sept 23. 	
7	Adjournment	<ul style="list-style-type: none"> • There being no further items to discussed, John adjourned the meeting 	